

# Retail STAR Newsletter

April, 2008



## Filling In The Details...

With Retail STAR's capability for centralized purchasing, ordering, and receiving, it's easy to make sure your merchandise is getting to where it should be, accurately and on time.

The new Fill In / Restock function is yet another tool to assist you in determining what to order, how much to order, and where it should go.

This option assists in creating purchase orders and store transfers, based on multiple, logical ways of 'filling in' your merchandise stock levels. You can choose from many different options, such as replacing sales, splitting incoming shipments on existing purchase orders, restocking to your defined 'model stock' levels, or observing any minimum and maximum on-hand levels that you may have specified.

In addition, the many advanced options of this feature will allow you to include or ignore other stock activity for any given item to be restocked, such as the ability to include newly arrived, recently received purchase orders, or to exclude items that are on a layaway or 'hold and save' transaction from the current on-hand quantities.

You can choose to ignore negative inventory (useful for Open PLU items), specify a particular number of units to leave in the sending (or 'from') store, specify a 'fill in' method, or even create purchase orders for your vendors directly from the fill-in screen.

If you use the function to create transfers to send products from your central warehouse to your remote stores, you will see a report advising you of how many products have been transferred and how many worksheets have been created.

Or, if you use the function to automatically create a purchase order for your vendor, you will see a report advising you of how many purchase orders have been created and the total value of those purchase orders.

Of course, in both situations, you have complete control; you can review the automatically generated records, review them, change them, delete them, or add to them!

If you'd like to learn more about how this function could work for you, call our team of support technicians on 1-800-949-1470, and select option 6.

## Knowing Your Limits

*Clearing The Confusion of Model, Min, & Max!*

Dealing with all the numbers involved in Model Stock, Minimum Stock, and Maximum Stock can be confusing! This brief reference should clear up some of that confusion...

1. 'Model Stock' is a quantity that you choose that is the 'ideal' amount of a particular product to have in stock.
2. 'Minimum' is the lowest on hand quantity that you would want your stock to fall to.
3. 'Maximum' is the upper limit of on hand quantity that you would want in stock at any time.

### Retail STAR 7.5.126

Our current 'General Release' version of Retail STAR is 7.5.126 Service Pack 2 with Gupta SQLBase 8.5. If you are on an older version of Retail STAR and would like to upgrade, please contact Technical Support on 1-800-949-1470, selection option 6 from the menu, and a Technician will be able to assist.

## STAR Word Search

S	R	N	I	P	G	A	G	F	E
P	K	G	R	M	T	R	H	A	C
L	R	E	F	S	N	A	R	T	M
I	K	N	S	E	R	R	I	E	U
T	C	E	C	A	L	P	E	R	M
W	O	R	K	S	H	E	E	T	I
A	T	A	A	M	D	C	D	P	N
P	S	T	O	C	K	M	R	O	I
R	E	E	M	A	X	I	M	U	M
R	R	E	D	R	O	A	K	E	P

**MODEL STOCK MAXIMUM  
MINIMUM GENERATE PURCHASE  
ORDER TRANSFER WORKSHEET  
RESTOCK REPLACE SPLIT**